

Florida Bible Institute  
**Mentoring Ministry Guidelines**

**To: Students and Pastors (of FBI students)**

Assemblies of God U.S. Missions sponsors the Florida Bible Institute, a program of Global University. The FBI institute was established primarily to enable believers in urban settings to be empowered for practical ministry, while remaining under the direct supervision of a local pastor. (Note that while our courses meet the educational requirements of the Assemblies of God for credentialing we are not a credentialing agency. All inquiries, applications and credentialing are handled by the District Office.)

Vital to FBI's Bible/ministry training is a mentoring relationship with the pastor or someone else that the pastor trusts to provide quality mentoring for the student. FBI places primary responsibility on the student to make sure that the mentoring relationship happens. (Obviously, the mentor must also be willing to see that this happens.)

**Mentoring Requirements are as follows:**

- **Mentoring must be concurrent with the student's FBI classes.**
- **Two hours of mentoring are required each month.**

**Topics to be addressed with the mentor:**

1. **Personal life disciplines (prayer/devotion, prioritizing responsibilities, managing time, etc.) and relationships (family, friends, ministry partners).**
2. **Church ministry involvement.**
3. **Classroom studies.**
4. **Other areas of interest.**

**It is the student's responsibility to see to it that the mentoring gets done and that the topics are covered.** (It is recognized of course that cooperation of the mentor is essential in obtaining the desired results.)

**Helpful suggestion: While it is usually best to schedule your mentoring times do not overlook those informal, unplanned times that you are together with our mentor. A lot of good and helpful communication often takes place during these spontaneous times. Make sure you include the time spent in this way in your two hour monthly mentoring requirement.**

A Mentoring Evaluation and Report form will be completed and signed by the student at the conclusion of each FBI school session and review its contents with the mentor. The mentor should review the completed form with the student and make any additional comments needed before signing the form.

The signed form is to be turned in on the last day of class when final exams are done. Global University will not grade final exams that are not accompanied by a mentoring Evaluation and Report form. This can result in extension fees or require a re-enrollment in the class with a fee if the expiration date has expired.

We want each mentor to know that great appreciation is felt for your willingness to fill this vital role of mentor and for helping FBI fulfill its goal of preparing people for effective ministry. May you reap great rewards in your own ministry through the efforts you have invested in this student. **The pastor/mentor should keep this copy of the mentoring guidelines for their future reference.**

**REV. June 2018**

[Please complete form in ink.]

*Florida Bible Institute*  
**MENTORING REPORT FORM**

1 of 2

*Instructions to the STUDENT & MENTOR*

**NOTE: Credit for passing the final exam will be granted ONLY if/when the FBI Mentoring Report Form is received by BSB, indicating that the mentoring assignment was fulfilled. Mentors must be approved by the student's pastor.**

For details of mentoring requirements and specifics please refer to the Mentoring Ministry Guidelines.

At the end of each term, the student and mentor should complete their portions and review it together. Both must sign his/her portion. **The STUDENT is to turn in the report when taking the final exam.**

**Please print.**

Student's Name: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Student ID # \_\_\_\_\_

Mentor (if different than pastor): \_\_\_\_\_ Mentor's Phone # \_\_\_\_\_

***Report to Mentor from the student.***  
***(Student you complete this part. Please print)***

Number & Name of course taken this term: \_\_\_\_\_

Evaluation/comments concerning the course (Required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments regarding any extra FBI activities involved in (Quarterly Forum, class room teaching labs/exercises, preaching assignments, etc) (Required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments regarding FBI experience this quarter (Required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



***Mentoring Activity Summary***  
**(Completed by student.)**

I am involved in the following ministries of my church. \_\_\_\_\_  
\_\_\_\_\_

I affirm that my mentoring activities included, at minimum, the following checked items.

1. Yes \_\_\_ No \_\_\_ **Personal life/Christian walk** (prayer/devotion, prioritizing responsibilities, managing time, relationships, etc)
2. Yes \_\_\_ No \_\_\_ **Ministry** (vision/plans, activity, results, challenges, problem-solving, etc)
3. Yes \_\_\_ No \_\_\_ **FBI Classes**

Mentoring discussion summary (optional): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

**Section below to be completed by the MENTOR (please print)**

1. Is the student satisfactorily fulfilling his/her ministry assignment? Yes \_\_\_ No \_\_\_
2. Do you agree with the above Mentoring Activity Summary above? Yes \_\_\_ No \_\_\_  
\_\_\_\_\_. (Yes or No)
3. FBI requires students to meet with their mentors a minimum of 2 hours per month.  
Please check one:

- \_\_\_\_\_ The minimum mentoring requirements were met.
- \_\_\_\_\_ Not sure but do feel that sufficient mentoring took place.
- \_\_\_\_\_ Cannot honestly say that the required or sufficient mentoring did take place.

Explanation of any "No" answers above or additional comments or suggestions you care to make:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mentor signature \_\_\_\_\_ Date \_\_\_\_\_

## Record of Completed Courses

	Name	Student ID #
	<b>Course</b>	<b>Grade</b>
	<b>Date Completed</b>	
	<b>Core Courses</b> <i>(Required for FBI Diploma)</i>	
<b>YR</b>	<b>Certified Ministers</b>	
1	BIB114 Synoptic Gospels	
1	THE114 Intro to Pente. Doctrine	
1	BIB115 Acts	
1	BIB117 Prison Epistles	
1	BIB121 Intro to Hermeneutics	
1	MIN123 Local Church/Evangelism	
1	MIN171 A Spirit-Empowered Ch.	
	MIN191 Beginning Minis. Intern.	
	<b>Licensed Ministers</b>	
2	THE211 Intro to Theology	
2	BIB212 New Testament Survey	
2	BIB214 Old Testament Survey	
2	BIB215 Romans	
2	THE245 Eschatology	
2	MIN251 Effective Leadership	
	MIN291 Inter. Minis. Intern.	
	<b>Elective Courses</b> <i>(Open to all. Required for credential seeking students)</i>	
1	THE142 A/G Hist, Miss, & Gov.	
1	MIN181 Relationships & Ethics	
2	MIN223 Intro to Homiletics	
2	MIN281 Conflict Management	
2	MIN261 Intro to A/G Missions	
	<b>3<sup>rd</sup> Year Courses</b> <b>Ordination Level</b>	
3	*THE311 Prayer & Worship	
3	*BIB313 Corinth. Correspondence	
3	*BIB318 The Pentateuch	
3	*BIB322 The Poetic Books	
3	*MIN325 Preach./Contemp. World	
3	*MIN381 Pastoral Ministry	
3	*MIN327 Ch. Admin, Fin. & Law	
	*MIN391 Advanced Min. Intern.	